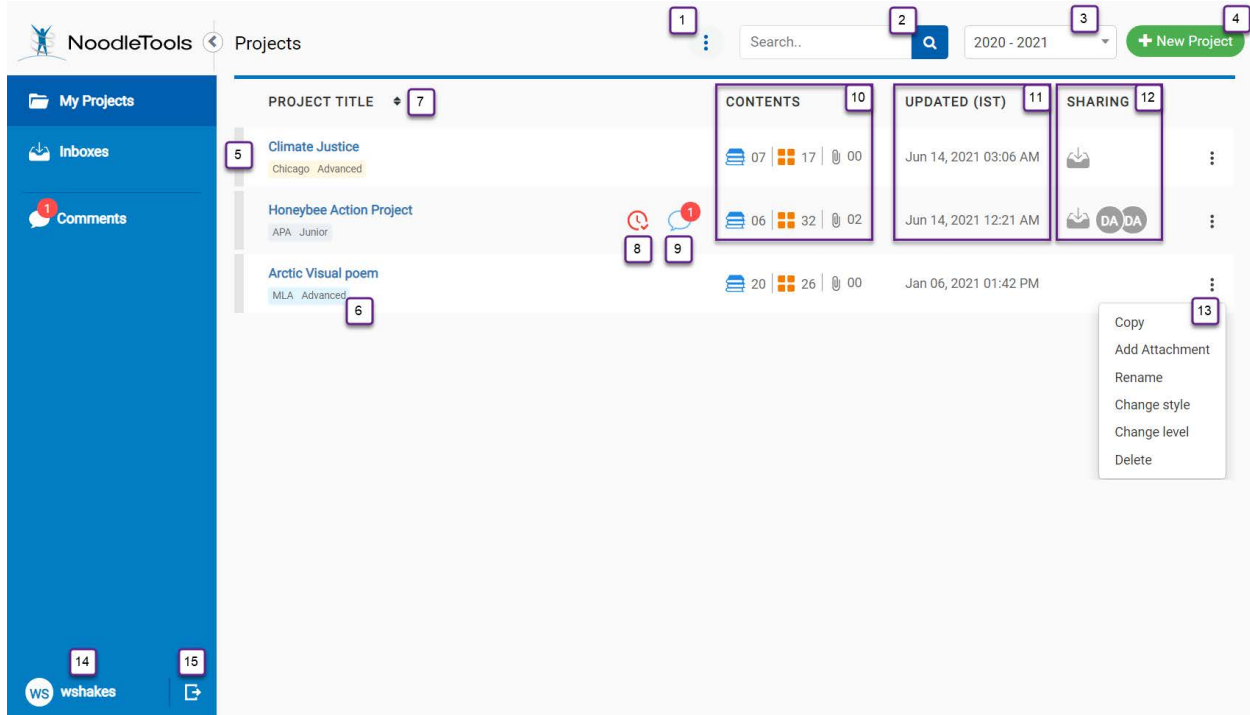


# The Projects screen *explained*



The screenshot shows the NoodleTools Projects screen. At the top, there is a search bar (2) and a filter for the school year (3). A '+ New Project' button (4) is in the top right. The left sidebar (5) contains 'My Projects', 'Inboxes', and 'Comments'. The main area lists projects with columns for 'PROJECT TITLE' (7), 'CONTENTS' (10), 'UPDATED (IST)' (11), and 'SHARING' (12). A red clock icon (8) and a speech bubble icon (9) are also visible. A context menu (13) is open over the 'Arctic Visual poem' project, showing options like 'Copy', 'Add Attachment', 'Rename', 'Change style', 'Change level', and 'Delete'. At the bottom left, there is a user profile icon (14) and a log out icon (15).

1. Undelete a project, get help.
2. Search all projects by title.
3. Filter projects by school year.
4. Create an MLA, APA or Chicago-style project.
5. Mouse-over to mark checkboxes and copy, merge, or delete multiple projects.
6. Click to change citation style or project level.
7. Sort by project title.
8. Tasks are due (click red icon to open to-do's).
9. Click icon to open panel and reply to unanswered comments.
10. Go to sources, notecards or project attachments.
11. Click the date to open a 30-day work log.
12. Share project with a teacher, add team members, or turn on public view.
13. Other options.
14. Open your user profile.
15. Log out.